

# INFORMATION SHEET FOR EXCHANGE STUDENTS SPRING 2018

INSTITUTIONAL INFORMATION			
<b>University</b>	Lapland University of Applied Sciences (Lapland UAS)		
<b>Address</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> Rovaniemi: International Relations Jokiväylä 11 C 96300 ROVANIEMI FINLAND </td> <td style="width: 50%;"> Kemi and Tornio: International Relations Tietokatu 1 96400 KEMI FINLAND </td> </tr> </table>	Rovaniemi: International Relations Jokiväylä 11 C 96300 ROVANIEMI FINLAND	Kemi and Tornio: International Relations Tietokatu 1 96400 KEMI FINLAND
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<b>Contact persons for incoming students</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> Rovaniemi: Minna Turunen <a href="mailto:minna.turunen@lapinamk.fi">minna.turunen@lapinamk.fi</a> </td> <td style="width: 50%;"> Kemi and Tornio: Kati Kehusmaa <a href="mailto:kati.kehusmaa@lapinamk.fi">kati.kehusmaa@lapinamk.fi</a> </td> </tr> </table>	Rovaniemi: Minna Turunen <a href="mailto:minna.turunen@lapinamk.fi">minna.turunen@lapinamk.fi</a>	Kemi and Tornio: Kati Kehusmaa <a href="mailto:kati.kehusmaa@lapinamk.fi">kati.kehusmaa@lapinamk.fi</a>
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<b>E-mail International Office</b>	<a href="mailto:international@lapinamk.fi">international@lapinamk.fi</a>		
<b>Internet</b>	<a href="http://www.lapinamk.fi/en">www.lapinamk.fi/en</a>		
<b>Erasmus code</b>	SF ROVANIE11		

ACADEMIC INFORMATION	
<b>Academic Calendar/Preliminary dates</b>	Academic year: 4 September – 31 May Spring semester: 2 January – 31 May 2018 (dates can vary depending on the degree programme)
<b>Orientation week/Preliminary dates</b>	4-5 January (Kemi) 18-19 January (Tornio) 9-12 January (Rovaniemi)
<b>Pick up service/Preliminary dates</b>	Kemi: 3 January; Tornio: 17 January; Rovaniemi: 8 January A pick-up service from airport, railway station or bus station is offered during this day.

APPLICATION PROCEDURE	
Lapland UAS has an online application system, SoleMOVE. The international office of Lapland UAS will create the usernames for the applicants after the partner school has nominated them. Your coordinator needs to contact Lapland UAS international relations office by email for the nominations.	
<b>Application enclosures / study</b>	<b>Application enclosures / traineeship</b>
<ul style="list-style-type: none"> <li>Learning Agreement (preliminary) with signatures from home institution</li> <li>Transcript of Records</li> <li>Passport size photo</li> <li>Application for accommodation (ONLY for Kemi and Tornio campus!)</li> </ul>	<ul style="list-style-type: none"> <li>Learning Agreement for Traineeships (preliminary) with signatures from home institution</li> <li>Transcript of Records</li> <li>CV</li> <li>Passport size photo</li> <li>Application for accommodation (ONLY for Kemi and Tornio campus!)</li> </ul>
<b>Application forms available</b>	<a href="http://lapinamk.fi/en/Applicants/Exchange-Students/Application-process">lapinamk.fi/en/Applicants/Exchange-Students/Application-process</a>
<b>Please note</b> that the application is only valid when all the previously mentioned documents are included to the SoleMOVE application enclosures in pdf/jpg format.	
<b>Deadline for applications</b>	25 October for spring semester

ACCOMMODATION IN ROVANIEMI	
<b>Types of accommodation</b> Apartments of 2-3 furnished rooms, kitchen and a bathroom. Note: no kitchen utensils or blankets and bedlinen in the room)	<b>Location</b> Kuntotie (Ounasvaara) (4 km to Rantavitikka campus and 3,5 km to MTI campus)
<b>Type of room</b> <ul style="list-style-type: none"> <li>• Double rooms (two people share a room)</li> <li>• Single rooms (for exchange students in clinical placement)</li> </ul>	<b>Costs for accommodation</b> Depends on the type and area of the accommodation, in shared apartments usually between 140 € - 260 €/ month. Lapland UAS is not responsible for possible changes.
<b>Other information</b> Internet connection available in the apartments.	<b>Detailed Information</b> <a href="http://www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation">www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation</a>
<b>Deadline for application</b>	the end of November (exact day will be informed later) Online application: <a href="http://www.das.fi/English/Home">www.das.fi/English/Home</a>

ACCOMMODATION IN KEMI	
<b>Types of accommodation</b> Apartments of 2-3 furnished rooms, shared kitchen and a bathroom (kitchen utensils and blankets in the room, nobedlinen/towels). The apartments are rented by housing companies and private sector. You are also able to rent accommodation from the Lapland UAS students who are going on exchange.	<b>Location</b> <ul style="list-style-type: none"> <li>• Kyllikinraitti (1 km from Technical and Social campus Kosmos and Healthcare campus)</li> <li>• In different locations in the Kemi city area</li> </ul>
<b>Type of room</b> <ul style="list-style-type: none"> <li>• double rooms (two people share a room)</li> <li>• single rooms</li> </ul>	<b>Costs for accommodation</b> Depends on the type and area of the accommodation.
<b>Other information</b> Internet connection is provided by the international office.	<b>Detailed information</b> <a href="http://www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation">www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation</a>
<b>Deadline for application</b>	Application for accommodation must be uploaded to the SoleMOVE application.

ACCOMMODATION IN TORNIO	
<b>Types of accommodation</b> Apartments of 2-3 furnished rooms, shared kitchen and bathroom/shower (kitchen utensils and blankets in the room, no bedlinen/towels)	<b>Location</b> The accommodation is located within a 0,5 km radius of the Lapland UAS education units
<b>Type of room</b> <ul style="list-style-type: none"> <li>• double rooms (two people share a room)</li> <li>• single room (you have your own bedroom)</li> </ul>	<b>Costs for accommodation</b> Approx. 300 € / month Deposit rent 200,00 €.
<b>Other information</b> Electricity, heating, water, internet connection and free use of laundry room is included to the rent.	<b>Detailed information</b> <a href="http://www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation">www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation</a>
<b>Deadline for application</b>	Application for accommodation must be uploaded to SoleMOVE.

**AVERAGE COURSE LOAD PER SEMESTER**

<b>30 ECTS</b>	Exchange students are recommended to choose minimum of 30 credit units for one semester.
<b>15 ECTS</b>	Students coming for placement have to choose (marked to learning agreement for traineeships) minimum of 15 credit units for placement of

**COURSES OFFERED IN ENGLISH**

The course list and detailed course descriptions can be found here:  
[lapinamk.fi/en/Applicants/Exchange-Students/Semesters-and-courses](http://lapinamk.fi/en/Applicants/Exchange-Students/Semesters-and-courses)

**In addition Lapland UAS offers free choice and language courses for all exchange students.**

**ROVANIEMI – RANTAVITIKKA CAMPUS**

<b>Civil Engineering and Surveying</b>	Studies, projects and training in laboratories
<b>Information Technology</b>	Studies, projects and training in laboratories
<b>International Business</b>	Studies
<b>Nursing</b>	Practical training
<b>Physiotherapy</b>	Practical training
<b>Sports and leisure</b>	Practical training
Please note that students can choose courses from one study field only. The nominations for practical trainings in Nursing and Physiotherapy must be sent by the end of September!	

**ROVANIEMI - VIIRINKANGAS CAMPUS (MULTIDIMENSIONAL TOURISM INSTITUTE, MTI)**

<b>Tourism</b>	Studies
Please note that students can choose courses from one study field only.	

**KEMI CAMPUS**

<b>Electrical Engineering</b>	Studies and training in laboratories
<b>Mechanical Engineering</b>	Studies and training in laboratories
<b>Nursing</b>	Studies and practical training
<b>Social Services</b>	Studies and practical training
Please note that students can choose courses from one study program only. The nominations for practical trainings in Nursing and Social Services must be sent by the end of September!	

**TORNIO CAMPUS**

<b>Business Information Technology</b>	Studies
<b>Business Management</b>	Studies
<b>International Business Management, Master</b>	Online studies (you must be a Master student in your home university to choose the Master courses)
Exchange students in Tornio can choose both Business Information Technology and Business Management courses, but the timetables may overlap. Master's degree courses are meant for master level students only and are online studies during evenings.	

**TRAINEESHIPS IN ROVANIEMI, KEMI AND TORNIO**

Traineeships are agreed separately. Please contact the international coordinator or international relations office.

INTERNATIONAL RELATIONS OFFICE – STAFF IN ROVANIEMI		
Minna Turunen <i>Coordinator of International Relations</i> <a href="mailto:minna.turunen@lapinamk.fi">minna.turunen@lapinamk.fi</a>	Sanna Juotasniemi <i>Coordinator of International Relations</i> <a href="mailto:sanna.juotasniemi@lapinamk.fi">sanna.juotasniemi@lapinamk.fi</a>	
INTERNATIONAL COORDINATORS IN ROVANIEMI		
<b>School of Social Services, Health and Sports, Industry and Natural Resources</b> Hellevi Leppiaho <i>International Coordinator, Senior lecturer</i> <a href="mailto:hellevi.leppiaho@lapinamk.fi">hellevi.leppiaho@lapinamk.fi</a>	<b>School of Tourism</b> Paula Heikkilä <i>International Coordinator</i> <a href="mailto:paula.heikkila@lapinamk.fi">paula.heikkila@lapinamk.fi</a>	<b>School of Business and Culture</b> Anzelika Krastina <i>International Coordinator, Senior lecturer</i> <a href="mailto:anzelika.krastina@lapinamk.fi">anzelika.krastina@lapinamk.fi</a>

INTERNATIONAL RELATIONS OFFICE – STAFF IN KEMI & TORNIO	
Kati Kehusmaa <i>Coordinator of International Relations</i> <a href="mailto:kati.kehusmaa@lapinamk.fi">kati.kehusmaa@lapinamk.fi</a>	
INTERNATIONAL COORDINATORS IN KEMI	
<b>School of Industry and Natural Resources</b> Martta Ruottu <i>International Coordinator, Senior Lecturer</i> <a href="mailto:martta.ruottu@lapinamk.fi">martta.ruottu@lapinamk.fi</a>	<b>School of Social Services, Health and Sports</b> Kaisu Vinkki <i>International Coordinator, Senior Lecturer</i> <a href="mailto:kaisu.vinkki@lapinamk.fi">kaisu.vinkki@lapinamk.fi</a>
INTERNATIONAL COORDINATOR IN TORNIO	
<b>School of Business and Culture</b> Anzelika Krastina <i>International Coordinator, Senior Lecturer</i> <a href="mailto:anzelika.krastina@lapinamk.fi">anzelika.krastina@lapinamk.fi</a>	