



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution, Erasmus code and address</b> (and department, where relevant)	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
UNIVERSITY OF MARIBOR <b>SI MARIBOR01</b> Slomškovo trg 15, 2000 Maribor, Slovenia	Uroš Kline +386 2 2355 342 <a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx">http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx</a>
ÓBUDAI EGYETEM <b>HU BUDAPES16</b>  <b>Centre for International Mobility:</b> Tavaszmező u. 17, 1084 Budapest, Hungary  <b>Rejtő Sándor Faculty of Light Engineering and Environmental Protection (RKK):</b> Doberdo u. 6, 1034 Budapest, Hungary	Maria Dudas Phone: +36-1-666 50 50 <a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a>  Livia Kokas Phone: +36-1-666 59 37 <a href="mailto:erasmus@rkk.uni-obuda.hu">erasmus@rkk.uni-obuda.hu</a>	<a href="http://erasmus.uni-obuda.hu/en">http://erasmus.uni-obuda.hu/en</a>

## B. Mobility numbers<sup>1</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]*	Number of student mobility periods	
					Student Mobility Studies <i>[total number of months of the study periods or average duration*]</i>	Student Mobility Traineeships*
SI MARIBOR01	HU BUDAPES16	340	Business and administration (broad programmes)	1 <sup>st</sup>	<b>10 months 2 students</b>	0
		54	Manufacturing and Process	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>6 months 3 students</b>	0
HU BUDAPES16	SI MARIBOR01	340	Business and administration (broad programmes)	1 <sup>st</sup>	<b>10 months 2 students</b>	0
		54	Manufacturing and Process	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>6 months 3 students</b>	0

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility Teaching <i>[total number of days of teaching periods or average duration*]</i>	Staff Mobility Training*
SI MARIBOR01	HU BUDAPES16	340	Business and administration (broad programmes)	<b>5 days [1 STAFF=5 days]</b>	<b>1</b>
HU BUDAPES16	SI MARIBOR01	340	Business and administration (broad programmes)	<b>5 days [1 STAFF=5 days]</b>	<b>1</b>
SI MARIBOR01	HU BUDAPES16	54	Manufacturing and Process	<b>5 days [1 STAFF=5 days]</b>	<b>0</b>
HU BUDAPES16	SI MARIBOR01	54	Manufacturing and Process	<b>5 days [1 STAFF=5 days]</b>	<b>0</b>

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				For Studies	For Teaching
SI MARIBOR01	-	EN	-	B1	B2
HU BUDAPES16	-	HUN	EN	B2 EN	B2 EN

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page:

<http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students.aspx>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI MARIBOR01	July 1 – students from EU June 1 - students from non - EU countries	December 1– students from EU November 1 – students from non - EU countries
HU BUDAPES16	15 May – Students from EU 1 May – for non-EU students	20 November – Students from EU 5 November – for non-EU students

2. The receiving institution will send its decision within **3** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

The ECTS users' guide of University of Maribor is published at the following web page:  
<http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

**Description of the Hungarian grading system: In Hungary the best mark is 5.**

ECTS grade	Local grade	Description of the local grade
A	5	EXCELLENT
B	4	GOOD
C	3	SATISFACTORY
D	2	SUFFICIENT
FX/F	1	FAIL

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a> tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx">http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx</a>
HU BUDAPES16	<b>Centre for International Mobility</b> <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> Phone: +36 1 666 5051	<a href="http://erasmus.uni-obuda.hu/en/faq">http://erasmus.uni-obuda.hu/en/faq</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a> tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a>
HU BUDAPES16	<b>Centre for International Mobility</b> <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> Phone: +36 1 666 5051	<a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>

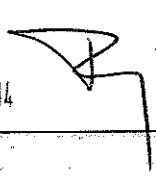
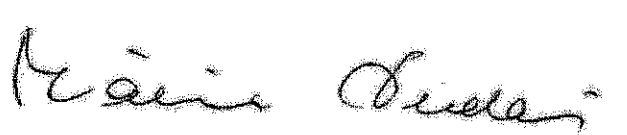
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline uros.kline@um.si tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a>
HU BUDAPES16	Centre for International Mobility projectoffice@uni-obuda.hu Phone: +36 1 666 5051	<a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
SI MARIBOR01	prof. dr. Danijel Rebolj rector	17. 01. 2014	
HU BUDAPES16	Maria Dudas Director of Centre for International Mobility		

The Bilateral Agreements in Óbuda University can be signed by the following persons:  
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility

<sup>3</sup> Scanned signatures are accepted