



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup>		Website
The University of Bolton	UK BOLTON 02	<b>Institutional Coordinator</b> Dr Zubair Hanslot  University of Bolton Deane Road Bolton BL3 5AB  <a href="mailto:z.hanslot@bolton.ac.uk">z.hanslot@bolton.ac.uk</a> 01204 903045	<b>Academic Contact:</b> Anna Mitchell  University of Bolton Deane Road Bolton BL3 5AB  <a href="mailto:a.mitchell@bolton.ac.uk">a.mitchell@bolton.ac.uk</a> 01204 903320	<a href="http://www.bolton.ac.uk">www.bolton.ac.uk</a>
Obuda University Faculty of Light Industry and Environmental Engineering	HU BUDAPES 16	<b>Institutional coordinator:</b> Mrs. Mária Dudás, Director of Centre for International Mobility Tavaszmező st. 17, H-1084 Budapest <a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a> Tel: +36 1 666 5050	<b>Faculty coordinator:</b> Dr. Livia Kokas Palicska Faculty Erasmus coordinator Doberdó st 6. H-1034 Budapest <a href="mailto:kokas.livia@rkk.uni-obuda.hu">kokas.livia@rkk.uni-obuda.hu</a> Tel : +36 1 666 5939 or 5937	<a href="http://erasmus.uni-obuda.hu/en/subject-list">http://erasmus.uni-obuda.hu/en/subject-list</a>
[...]				

### B. Mobility numbers per academic year

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
HU BUDAPES 16	UK BOLTON 02	52	Graphic and Digital Media Engineering	1 <sup>st</sup>	2 students x 5 months	
		214	Design (textile, fashion,		2 students x 5 months	

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

			industrial)		
		422	Environmental Science		1 students x 5 months
UK BOLTON 02	HU BUDAPES 16	52	Graphic and Digital Media Engineering	1 <sup>st</sup>	2 students x 5 months
		214	Design (textile, fashion, industrial)		2 students x 5 months
		422	Environmental Science		1 students x 5 months

\* *Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
HU BUDAPES 16	UK BOLTON 02	52	Graphic and Digital Media Engineering	2 person x 5 days	
		214	Design (textile, fashion, industrial)	2 person x 5 days	
		422	Environmental Science	2 person x 5 days	
			Administrative		1 person x 5 days
UK BOLTON 02	HU BUDAPES 16	52	Graphic and Digital Media Engineering	2 person x 5 days	
		214	Design (textile, fashion, industrial)	2 person x 5 days	
		422	Environmental Science	2 person x 5 days	
			Administrative		1 person x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
UK BOLTON 02		English	-	IELTS Score of 5.5 – 6	IELTS Score of 6-6.5

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

HU BUDAPEŠ 16		Hungarian	English	B2	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

HU BUDAPEŠ16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: [projectoffice@uni-obuda.hu](mailto:projectoffice@uni-obuda.hu)

#### UKBOLTON02

- Before sending formal applications, students must be officially nominated by their home universities.
- Application documents received after application deadlines will not be accepted.
- It is not possible for exchange students to work towards or defend their BA/BSc/MA/MSc/PhD thesis at the host university.
- It is not possible for exchange students to carry out placements or traineeships at the host university.
- Incoming international staff should apply for visits to the departmental coordinator of the respective faculty.
- Applicants should not arrange travel or accommodation until they have received an official offer from the host university.

#### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
UK BOLTON 02	30 <sup>th</sup> May	31 <sup>st</sup> October
HU BUDAPEŠ 16	15 May	20 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

#### F. Information

##### 1. Grading systems of the institutions

UK BOLTON 02:

HU BUDAPEŠ 16: <http://erasmus.uni-obuda.hu/en/grading-system>

##### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK BOLTON 02	Mrs Stacy Pearson <a href="mailto:s.a.pearson@bolton.ac.uk">s.a.pearson@bolton.ac.uk</a>	<a href="http://www.bolton.ac.uk/International/HowApply/Visasimmigration.aspx">http://www.bolton.ac.uk/International/HowApply/Visasimmigration.aspx</a>
HU BUDAPES 16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	<a href="http://www.bmbah.hu/a_bah_ismertetese.php">http://www.bmbah.hu/a_bah_ismertetese.php</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK BOLTON 02	Mrs Stacy Pearson s.a.pearson@bolton.ac.uk	<a href="http://www.bolton.ac.uk/Students/AdviceAndSupport/StudentAccommodation/BlockInsuranceCover.aspx">http://www.bolton.ac.uk/Students/AdviceAndSupport/StudentAccommodation/BlockInsuranceCover.aspx</a>
HU BUDAPEST 16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	<a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>


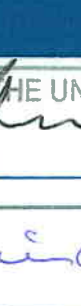
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK BOLTON 02	<a href="mailto:accomm@bolton.ac.uk">accomm@bolton.ac.uk</a> 01204 903481 or 01204 903484	<a href="http://www.bolton.ac.uk/StudentServices/StudentAccommodation/Home.aspx">http://www.bolton.ac.uk/StudentServices/StudentAccommodation/Home.aspx</a>
HU BUDAPEST 16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	<a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
UK BOLTON 02	Dr Zubair Hanslot Institutional Erasmus Coordinator	28/9/14	
HU BUDAPEST 16	<b>Maria Dudas</b> Director of Centre for International Mobility	26/9/2014	

The Bilateral Agreements in Óbuda University can be signed by the following persons:



<sup>3</sup> Scanned signatures are accepted

*Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*