

Erasmus+ Programme

Key Action 1 – Mobility for Learners and Staff – Higher Education Student and Staff Mobility

Inter-institutional Agreement 2014/15 to 2020/21 between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about Higher Education Institutions

Name of the Institution	Erasmus Code	Contact Details	Website
Centria University of Applied Sciences	SF KOKKOLA05	Peter Finell, Head of International Relations Peter.Finell@centria.fi +358-44-725-0012	www.centria.fi/international
Obuda University	HU BUDAPEST16	Mária Dudás, Director of Centre for International Mobility dudas.maria@rh.uni-obuda.hu +36-1-666-5050	http://erasmus.uni-obuda.hu/en/

B. Mobility Numbers per Academic Year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area Code	Number of Student Mobility Periods	
			Student Mobility for Studies	Student Mobility for Traineeship
SF KOKKOLA05	HU BUDAPES16	34 Business and Administration	2	
		52 Engineering and Engineering Trades	2	
HU BUDAPES16	SF KOKKOLA05	34 Business and Administration	2	
		52 Engineering and Engineering Trades	2	

FROM	TO	Subject Area Code	Number of Staff Mobility Periods	
			Staff Mobility for Teaching	Staff Mobility for Training
SF KOKKOLA05	HU BUDAPES16	34 Business and Administration	1	
		52 Engineering and Engineering Trades	1	
SF KOKKOLA05	HU BUDAPES16			1
HU BUDAPES16	SF KOKKOLA05	34 Business and Administration	1	
		52 Engineering and Engineering Trades	1	
HU BUDAPES16	SF KOKKOLA05			1

C. Recommended Language Skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Language of Instruction 1	Language of Instruction 2	Recommended Language of Instruction Level	
			Student Mobility for Studies	Staff Mobility for Teaching
SF KOKKOLA05	English	Finnish	B2	C1
HU BUDAPES16	English	Hungarian	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional Requirements

The partners commit to help students and staff integrated into the academic environment at the receiving institution. The partners also commit to providing student and staff with disabilities to with the support needed to participate in the exchange programme.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn Term	Spring Term
SF KOKKOLA05	15 November	15 May
HU BUDAPES16	15 May	20 November

2. The receiving institution will send its decision within four (4) weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five (5) weeks after the assessment period has finished at the receiving HEI.
4. Either partner may terminate this agreement by one (1) academic year written notification. Termination shall do no harm to either party in the course of programme operation. Any on-going exchanges or obligations must be concluded before the final termination of the agreement comes into effect. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

KOKKOLA05-BUDAPEST16

1. Grading Systems of the Institutions

The partners will provide information regarding the grading systems used at their respective institution.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact Details	Website for Information
SF KOKKOLA05	international@centria.fi	www.centria.fi/international
HU BUDAPES16	projectoffice@uni-obuda.hu	http://erasmus.uni-obuda.hu/en/grading-system

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact Details	Website for Information
SF KOKKOLA05	international@centria.fi	www.centria.fi/international
HU BUDAPES16	projectoffice@uni-obuda.hu	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact Details	Website for Information
SF KOKKOLA05	international@centria.fi	www.centria.fi/international
HU BUDAPES16	projectoffice@uni-obuda.hu	http://www.oep.hu/oepdok/fajlok/e.pdf

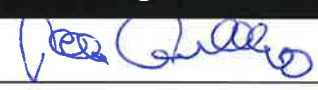


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact Details	Website for Information
SF KOKKOLA05	international@centria.fi	www.centria.fi/international
HU BUDAPES16	projectoffice@uni-obuda.hu	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, Function	Date	Signature
SF KOKKOLA05	Pekka Hulkko, Rector	9.5.2014	
HU BUDAPES16	Mária Dudás Director		 

*The Bilateral Agreements in Óbuda University can be signed by the following persons:
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*