



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021¹ between programme countries [Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Óbuda University John von Neumann Faculty of Informatics	HU BUDAPES16	Institutional Coordinator: Mária Dudás Óbuda University – H-1034 Budapest, Bécsi út 96/b Tel: +3616665050 E-mail: dudas.maria@rh.uni-obuda.hu	http://erasmus.uni-obuda.hu
Groupe Esaip	F ANJOU02	Institutional Coordinator: Anne CORDIER GRUPE ESAIP- 18 RUE DU 8 MAI 1945 – CS80022-49180 SAINT BARTHELEMY D'ANJOU CEDEX- FRANCE Tel : +33 (0)2 41 96 65 22 Email : acordier@esaip.org	http://www.esaip.org/international-students/cours

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.



B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU BUDAPES16	F ANJOU02	48		1ST, 2ND	2 X 6 months	
F ANJOU02	HU BUDAPES16	48	Computer sciences	1ST, 2ND	12 X 4 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
HU BUDAPES16	F ANJOU02	48	Computer sciences	2	
F ANJOU02	HU BUDAPES16	48	Computer sciences	2	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES16		ENGLISH		A1	B2
F ANJOU02		FRENCH		A1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU BUDAPES16	May 30 th	Dec 1 st
F ANJOU02	June 30 th	No admission on Spring term

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PARTNER :

Groupe esaip: The grading system is from 0 to 20 points. The mark of 10/20 validates the module.

In addition, we provide the ECTS grading scale in our Academic Transcripts.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	No visa required for an EU national Contact: dudas.maria@rh.uni-obuda.hu +3616665050	http://erasmus.uni-obuda.hu
F ANJOU02	No visa required for an EU national Contact : macathelin@esaip.org + 33 2 41 96 65 14	http://www.esaip.org/formations/international

3. Insurance

The sending and receiving institutions will provide assistance in obtaining Insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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HU BUDAPES16	Contact: dudas.maria@rh.uni-obuda.hu +36-1-666-5050	http://erasmus.uni-obuda.hu
F ANJOU02	Contact : macathelin@esaip.org + 33 2 41 96 65 14	http://www.esaip.org/formations/international



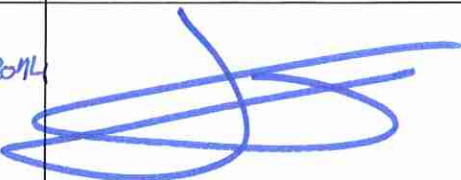

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	Contact: dudas.maria@rh.uni-obuda.hu +36-1-666-5050	http://erasmus.uni-obuda.hu
F ANJOU02	Contact : macathelin@esaip.org + 33 2 41 96 65 14	http://www.esaip.org/formations/international

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
HU BUDAPES16	Szabolcs Sergyán Departmental Erasmus co-ordinator	19.03.2014	 
F ANJOU02	Jacky LEPICIER DIRECTOR OF GROUPE ESAIP	26.03.2014	  18 rue du 8 Mai 1945 - B.P. 80022 49180 St-Barthélemy d'Anjou Cedex 02 41 96 65 10 - www.esaip.org

⁵ Scanned signatures are accepted