



Inter-Institutional Agreement 2017-2021 HU BUDAPES16



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff – Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-20[21]<sup>1</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
University "1 Decembrie 1918" Alba Iulia	RO ALBAIU01	<p><b>Lecturer PhD Petru Ștefan Ionescu,</b>  <b>Erasmus Institutional Coordinator</b>            e-mail: <a href="mailto:bpc@uab.ro">bpc@uab.ro</a>, <a href="mailto:erasmus@uab.ro">erasmus@uab.ro</a>,  <a href="mailto:erasmusplus_uab@yahoo.com">erasmusplus_uab@yahoo.com</a>            5 Gabriel Bethleen Street, 510009            Alba Iulia, Romania            tel. + 40-0258-806042</p> <p><b>Mrs Liliana Daniela Trifu,</b>  <b>International Relations Officer</b>            e-mail: <a href="mailto:bpc@uab.ro">bpc@uab.ro</a>, <a href="mailto:erasmus@uab.ro">erasmus@uab.ro</a>,            5 Gabriel Bethleen Street, 510009            Alba Iulia, Romania            tel. + 40-0258-806042</p>	<a href="http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en">http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en</a>
Obuda University	HU BUDAPES 16	<p><b>Institutional coordinator :</b>            Mrs. Ildiko Marosi, PhD,            Deputy Director for International            Affairs  <a href="mailto:marosi.ildiko@kgk.uni-obuda.hu">marosi.ildiko@kgk.uni-obuda.hu</a>            Obuda University,</p>	<a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a>

<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Mobility Department H-1034 Budapest, Becsi Str. 96/B, Hungary  <b>Official contact:</b> Mrs. Marta Seebauer, Phd Faculty Erasmus coordinator, <a href="mailto:seebauer.marta@amk.uni-obuda.hu">seebauer.marta@amk.uni-obuda.hu</a> H-8002 Szekesfehervar, Budai Str.45., Hungary	
--	--	---	--

## B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [[ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
HU BUDAPES16	RO ALBAIU01	0532	Earth Sciences	1 <sup>st</sup>	15 students x 5 months	-
		071	Engineering and Engineering Trades	2 <sup>nd</sup>		
		061	Information and Communication Technologies			
		103	Security and Safety Engineering			
		041	Business and Administration			
		052	Environmental Sciences			
RO ALBAIU01	HU BUDAPES16	0532	Earth Sciences	1 <sup>st</sup>	15 students x 5 months	-
		071	Engineering and Engineering Trades	2 <sup>nd</sup>		
		061	Information and Communication Technologies			
		103	Security and Safety Engineering			
		041	Business and Administration			
		052	Environmental Sciences			

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

#### Staff Mobility (Teaching, Training)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods]	Staff Mobility for Training *
HU BUDAPES16	RO ALBAIU01	0532	Earth Sciences	6 teachers/10 days	3 persons/10 days
		071	Engineering and Engineering Trades		
		061	Information and Communication Technologies		
		103	Security and Safety Engineering		
		041	Business and Administration		
		052	Environmental Sciences		
RO ALBAIU01	HU BUDAPES16	0532	Earth Sciences	6 teachers/10 days	3 persons/10 days
		071	Engineering and Engineering Trades		
		061	Information and Communication Technologies		
		103	Security and Safety Engineering		
		041	Business and Administration		
		052	Environmental Sciences		

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
RO ALBAIU01	ANY	English	Romanian	B1 English	B2 English
HU BUDAPES16	ANY	Hungarian	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

#### D. Additional requirements

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: [projectoffice@uni-obuda.hu](mailto:projectoffice@uni-obuda.hu)

#### RO ALBAIU01

- *Staff mobility: STA, STT*
  - The staff mobility applications to be sent to the IRO e-mail address: [erasmus@uab.ro](mailto:erasmus@uab.ro) or [erasmusplus\\_uab@yahoo.com](mailto:erasmusplus_uab@yahoo.com)
  - Draft of (Preliminary) Individual Teaching Programme for STA/ Individual Work Programme for STT indicating academic area/ professional area and proposed term of visit to be included so as to serve as a ground for the relevant faculty/administrative unit in decision-making process.
- *Student mobility: SMS*
  - No specific nomination deadlines, however, please make sure the students meet the requirements of sending us their applications within the application deadlines indicated in the chart below (E. Calendar)
  - Nomination procedure: nominations to be sent to [bpc@uab.ro](mailto:bpc@uab.ro) or [erasmus\\_uab@yahoo.com](mailto:erasmus_uab@yahoo.com). Each nomination should contain the following data: student's first and last name, field of study, year of study, study level, duration of stay, e-mail address of the nominated Student.
  - After receiving the nomination, the information on application would be sent directly to the students.
  - Application documents: Application form, Learning Agreement and Transcript of Records. (The forms are available on the International Relations Office website [http://www.uab.ro/departamente/relatii\\_internationale/index .php](http://www.uab.ro/departamente/relatii_internationale/index.php))
- UAB welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

#### E. Calendar

Receiving institution [Erasmus code]	Autumn semester*	Spring semester *

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

RO ALBAIU01	Nomination and application deadline: 30 <sup>th</sup> of June	Nomination and application deadline: 15 <sup>th</sup> of December
HU BUDAPES16	Nomination: 1 <sup>st</sup> May Application: 15 <sup>th</sup> May	Nomination: 5 <sup>th</sup> November Application: 20 <sup>th</sup> November

## HU BUDAPES16

1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be sended by e-mail ([incoming@uni-obuda.hu](mailto:incoming@uni-obuda.hu) ). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda University sends Acceptance Letters, Registration Form, Info sheet to all accepted students.
4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.

## F. Information

### 1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ALBAIU01	Mrs. Aura Florescu +40258/806042 <a href="mailto:bpc@uab.ro">bpc@uab.ro</a> , <a href="mailto:erasmus_uab@yahoo.com">erasmus_uab@yahoo.com</a>	<a href="http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en">http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en</a>
HU BUDAPES16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> , +36-1 666 5552	For Visa: <a href="http://konzulizsolgalat.kormany.hu/en">http://konzulizsolgalat.kormany.hu/en</a> For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a>

### 2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ALBAIU01	Mrs. Aura Florescu +40258/806042 bpc@uab.ro, erasmus_uab@yahoo .com	<a href="http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en">http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en</a>
HU BUDAPES16	incoming@uni- obuda.hu, +36-1 6665552	<a href="http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf">http://www.oep.hu/data/cms1004771/Health Care Services Available During Temporary Stay in Hungary form.pdf</a>

### 3. Grade system

#### RO ALBAIU01

The grading scale for each discipline runs from 10 to 1, all grades being integers. The lowest pass grade is 5, and the highest pass grade is 10.

RO ALBAIU01	ECTS	
Grade	Grade	Predicate
10	A	Excellent
9	B	Very Good
7-8	C	Good
6	D	Satisfactory
5	E	Sufficient
1-4	F	Fail

#### HU BUDAPES16

Description of the Hungarian grading system: in Hungary the best mark is 5.

Hungarian Grade	Definition	ECTS Classification
5	Excellent – outstanding performance with only minor errors	A
4	Good – generally sound work with a number of notable errors	C
3	Satisfactory – fair but with significant shortcomings	D
2	Sufficient – performance meets the minimum criteria	E
1	Fail – considerable further work is required	F, Fx

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ALBAIU01	Mrs. Aura Florescu +40258/806042 <a href="mailto:bpc@uab.ro">bpc@uab.ro</a> , <a href="mailto:erasmus_uab@yahoo.com">erasmus_uab@yahoo.com</a>	<a href="http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en">http://relint.uab.ro/index.php?pagina=-&amp;id=&amp;l=en</a>
HU BUDAPES16	<b>Mobility Department,</b> 94-96. Bécsi str, KC.105 Budapest, H-1034 <a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> +36-1 6665552	<a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
RO ALBAIU01	<b>Prof. BREAZ Valer Daniel, Ph.D.</b> RECTOR		
HU BUDAPES16	<b>Prof. Dr. Mihály Réger</b> Rector	06.12.2014.	

The Bilateral Agreements in Obuda University can be signed by the following persons: Rector, Vice-Rectors, Deans

<sup>4</sup> Scanned signatures are accepted