



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-20[21]<sup>1</sup>** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

| <b>Name of the institution<br/>(and department, where relevant)</b> | <b>Erasmus code</b> | <b>Contact details<sup>2</sup><br/>(email, phone)</b>  | <b>Website<br/>(eg. of the course catalogue)</b>  |
|---|---------------------|--|---|
| Università degli Studi di Milano                                    | I MILANO01          | <b>Faculty coordinator:</b><br>Prof. Dr. Vincenzo Piuri<br>Department of Information Technology<br>Via Bramante 65, 26013<br>Crema<br>Phone: +390250330066, Fax: +390250330010<br><a href="mailto:vincenzo.piuri@unimi.it">vincenzo.piuri@unimi.it</a><br><b>Institutional coordinator :</b><br>Ms. Letizia Canever<br>International Relations Office<br>Via Festa del Perdono, 7,<br>20122 Milano<br>Phone: +39 0250313506, Fax: +39 0250313503<br><a href="mailto:international.programmes@unimi.it">international.programmes@unimi.it</a> | <a href="http://www.unimi.it/ENG/courses/29521.htm">http://www.unimi.it/ENG/courses/29521.htm</a> |

<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

|  |                         |  |  |
|--|-------------------------|--|--|
| <p>Obuda University</p> <p>John von Neumann Faculty of Informatics</p> | <p>HU<br/>BUDAPES16</p> | <p><b>Faculty coordinator:</b><br/>Prof. Dr. Várkonyiné Kóczy Annamária<br/>1081 Budapest, Népszínház utca 8<br/>Phone: +36 1 666 56 16<br/>koczy.annamaria@bgk.uni-obuda.hu</p> <p><b>Institutional coordinator :</b><br/>Mrs. Mária Dudás, Director<br/>Centre for International Mobility<br/>1084 Budapest, Tavaszmező utca 17<br/>Phone: +36 1 666 5050<br/><a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a> or<br/><a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a></p> | <p><a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a></p> |
|--|-------------------------|--|--|

## B. Mobility numbers per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>[ISCED] | Subject area name | Study cycle<br>[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] | Number of student mobility periods<br>Student Mobility for Studies      Student Mobility for Traineeships<br>*<br>[total number of months of the study periods] |  |
|---|---|------------------------------|-------------------|---|---|--|
| HU<br>BUDAPES16                                   | MILANO01  | 481                          | Computer Science  | 2nd ,3rd  | 2*5=10  |  |
| I MILANO01  | BUDAPES16   | 481                          | Computer Science  | 2nd ,3rd  | 2*5=10  |  |

*\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

| FROM<br>[Erasmus<br>code of the<br>sending<br>institution] | TO<br>[Erasmus<br>code of the<br>receiving<br>institution] | Subject<br>area<br>code<br>[ISCED] | Subject<br>area<br>name | Number of staff mobility periods                      |                                     |
|--|--|------------------------------------|-------------------------|---|-------------------------------------|
|  |  |                                    |                         | Staff Mobility for<br>Teaching                        | Staff Mobility<br>for Training<br>* |
|  |  |                                    |                         | <i>[total number of days<br/>of teaching periods]</i> |                                     |
| HU BUDAPES16   | MILANO01   | 481                                | Computer<br>Science     | 10 days (2 persons<br>x 5 days)                       | 5 days (1<br>persons x 5 days)      |
| I MILANO01   | BUDAPES16  | 481                                | Computer<br>Science     | 10 days (2 persons<br>x 5 days)                       | 5 days (1<br>persons x 5 days)      |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving<br>institution<br>[Erasmus<br>code] | Optional:<br>Subject<br>area | Language<br>of<br>instruc-<br>tion 1 | Language<br>of<br>instruc-<br>tion 2 | Recommended language of<br>instruction level <sup>3</sup> |                                |
|---|------------------------------|--------------------------------------|--------------------------------------|---|--------------------------------|
|   |                              |                                      |                                      | Student Mobility<br>for Studies                           | Staff Mobility for<br>Teaching |
| I MILANO01                                    |                              | Italian                              | English                              | B2  | B2                             |
| HU BUDAPES16                                  |                              | Hungarian                            | English                              | B2  | B2                             |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: [projectoffice@uni-obuda.hu](mailto:projectoffice@uni-obuda.hu)

I MILANO01: the institution has the infrastructure to welcome students and staff with disabilities.

<http://www.unimi.it/ENG/student/29591.htm>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month] | Spring term*<br>[month]   |
|---|-------------------------|---------------------------|
| I MILANO01                              | July 15 <sup>th</sup>   | December 15 <sup>th</sup> |
| HU BUDAPES16                            | 15 May                  | 20 November               |

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

MILANO01: [www.unimi.it/studenti/llp/44215.htm](http://www.unimi.it/studenti/llp/44215.htm)

BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

information sources:

| <b>Institution</b><br>[Erasmus<br>code] | <b>Contact details</b><br>(email, phone)  | <b>Website for information</b>  |
|---|---|---|
| I MILANO01                              | International Relations<br>Office<br><br><a href="mailto:Mobility.In@unimi.it">Mobility.In@unimi.it</a><br><br>0039 02 50313507 |   |
| HU BUDAPES16                            | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051                                      | <a href="http://www.bmbah.hu/a_bah_ismertetese.php">http://www.bmbah.hu/a_bah_ismertetese.php</a> |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| <b>Institution</b><br>[Erasmus<br>code] | <b>Contact details</b><br>(email, phone)  | <b>Website for information</b>  |
|---|---|---|
| I MILANO01                              | International Relations<br>Office<br><br><a href="mailto:Mobility.in@unimi.it">Mobility.in@unimi.it</a><br><br>0039 02 50313507 | <a href="http://www.unimi.it/ENG/student/29555.htm">http://www.unimi.it/ENG/student/29555.htm</a> |
| HU BUDAPES16                            | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051                                      | <a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>         |

### **4. Housing**



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| <b>Institution</b><br>[Erasmus<br>code] | <b>Contact details</b><br>(email, phone) | <b>Website for information</b> |
|---|--|--------------------------------|
|---|--|--------------------------------|

|            |  |   |
|------------|--|---|
| I MILANO01 | International Relations Office<br><br><u>Mobility.in@unimi.it</u><br><br>0039 02 50313507  | <a href="http://www.unimi.it/ENG/student/29555.htm">http://www.unimi.it/ENG/student/29555.htm</a>       |
| BUDAPES16  | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051 | <a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a> |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function                     | Date        | Signature <sup>4</sup>   |
|-------------------------------|------------------------------------|-------------|--|
| I MILANO01                    | Prof. Gianluca Vago<br>Rector      | 23 GEN 2014 |   |
| HU BUDAPES16                  | Prof. Dr. Fodor János<br>Prorector | 31/01/2014  |  |



<sup>4</sup> Scanned signatures are accepted