



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## Inter-institutional agreement 2014/15 - 2017/18

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

| Name of the institution   | Erasmus code | Contact details   | Website   |
|---|--------------|---|---|
| Tampere University of Applied Sciences (TAMK)                               | SF TAMPERE06 | <a href="mailto:international.office@tamk.fi">international.office@tamk.fi</a><br>Institutional Coordinator:<br>Ms Kirsi Tolvanen<br><br><a href="mailto:incoming.students@tamk.fi">incoming.students@tamk.fi</a><br><a href="mailto:outgoing.students@tamk.fi">outgoing.students@tamk.fi</a><br>Tel +358 3 2452 111<br>Fax. +358 3 2452 360  | <a href="http://www.tamk.fi/en">http://www.tamk.fi/en</a>                     |
| Óbuda University<br>Faculty of Light Industry and Environmental Engineering | HU BUDAPES16 | <b><u>Institutional coordinator</u></b><br><br><b>Mrs. Mária Dudás</b><br>Director of Centre for International Mobility<br>Tavaszmező st. 17,<br>H-1084 Budapest<br><a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a><br>Tel: +36 1 666 5050<br><br><b><u>Academic Contact:</u></b><br><b>For 711, 712</b><br>Dr. Lívia Kokas Palicska<br>Faculty Erasmus coordinator<br>Doberdó st 6.<br>H-1034 Budapest<br><a href="mailto:kokas.livia@rkk.uni-obuda.hu">kokas.livia@rkk.uni-obuda.hu</a><br>Tel : +36 1 666 5939 or 5937<br><b>For 0113</b><br>Dr. Tóth Péter<br><a href="mailto:toth.peter@tmpk.uni-obuda.hu">toth.peter@tmpk.uni-obuda.hu</a> | <a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a> |

More contact and other information can be given in a separate info sheet accompanying this agreement.

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

| FROM         | TO           | Subject area code (ISCED) | Subject area name         | Study cycle level | Number of student mobility periods |                                  |
|--------------|--------------|---------------------------|---------------------------|-------------------|------------------------------------|----------------------------------|
|              |              |                           |                           |                   | Student Mobility for Studies       | Student Mobility for Traineeship |
| SF TAMPERE06 | HU BUDAPES16 | 0113                      | Teacher education         | 1 <sup>st</sup>   | 2x5=10 months                      |                                  |
|              |              | 0711                      | Paper technology          | 1 <sup>st</sup>   | 2x5=10 months                      |                                  |
|              |              | 0712                      | Environmental engineering | 1 <sup>st</sup>   | 2x5=10 months                      |                                  |
| HU BUDAPES16 | SF TAMPERE06 | 0113                      | Teacher education         | 1 <sup>st</sup>   | 2x5=10 months                      |                                  |
|              |              | 0711                      | Paper technology          | 1 <sup>st</sup>   | 2x5=10 months                      |                                  |
|              |              | 0712                      | Environmental engineering | 1 <sup>st</sup>   | 2x5=10 months                      |                                  |

| FROM         | TO           | Subject area code (ISCED) | Subject area name         | Number of staff mobility periods |                             |
|--------------|--------------|---------------------------|---------------------------|----------------------------------|-----------------------------|
|              |              |                           |                           | Staff Mobility for Teaching      | Staff Mobility for Training |
| SF TAMPERE06 | HU BUDAPES16 | 0113                      | Teacher education         | 1 x 1 week                       | 1 x 1 week                  |
|              |              | 0711                      | Paper technology          | 1 x 1 week                       | 1 x 1 week                  |
|              |              | 0712                      | Environmental engineering | 1 x 1 week                       | 1 x 1 week                  |
| HU BUDAPES16 | SF TAMPERE06 | 0113                      | Teacher education         | 1 x 1 week                       | 1 x 1 week                  |
|              |              | 0711                      | Paper technology          | 1 x 1 week                       | 1 x 1 week                  |
|              |              | 0712                      | Environmental engineering | 1 x 1 week                       | 1 x 1 week                  |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Subject area (optional) | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level   |                             |
|-----------------------|-------------------------|---------------------------|---------------------------|---|-----------------------------|
|                       |                         |                           |                           | Student Mobility for Studies / Traineeships | Staff Mobility for Teaching |
| SF TAMPERE06          |                         | English                   |                           | B2  | B2                          |
| HU BUDAPES16          |                         | Hungarian                 | English                   | B2  | B2                          |

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

#### D. Additional requirements

**SF TAMPERE06:** Tampere University of Applied Sciences has the infrastructure to welcome students and staff with disabilities. However, all applications will be reviewed case by case and must be brought to the receiving institution's attention no less than six (6) months prior to intended time of arrival.

**HU BUDAPES16:**

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn semester      | Spring semester           |
|-----------------------|----------------------|---------------------------|
| SF TAMPERE06          | May 15               | October 31                |
| HU BUDAPES16          | 15 <sup>th</sup> May | 20 <sup>th</sup> November |

2. The receiving institution will send its decision within **4 weeks from the application deadline.**
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**SF TAMPERE06:** <http://ops.tamk.fi/index.php/en/en>

**HU BUDAPES16:** <http://erasmus.uni-obuda.hu/en/grading-system>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Institution  | Contact details  | Website for information  |
|--------------|--|--|
| SF TAMPERE06 | <a href="mailto:Incoming.students@tamk.fi">Incoming.students@tamk.fi</a><br>Tel +358 3 2452 111<br>Fax +358 3 2452 360 | <a href="http://www.migri.fi">http://www.migri.fi</a>  |
| HU BUDAPES16 | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a><br>Phone: +36 1 6665051                     | For Visa: <a href="http://konzulizsolgalat.kormany.hu/en">http://konzulizsolgalat.kormany.hu/en</a><br>For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a> |

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:





| Institution  | Contact details  | Website for information   |
|--------------|--|---|
| SF TAMPERE06 | <a href="mailto:Incoming.students@tamk.fi">Incoming.students@tamk.fi</a><br>Tel +358 3 2452 111<br>Fax +358 3 2452 360 | <a href="http://www.tamk.fi/studentexchange">http://www.tamk.fi/studentexchange</a>       |
| HU BUDAPES16 | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a><br>Phone: +36 1 6665051                     | <a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a> |

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| Institution  | Contact details  | Website for information   |
|--------------|--|---|
| SF TAMPERE06 | <a href="mailto:Incoming.students@tamk.fi">Incoming.students@tamk.fi</a><br>Tel +358 3 2452 111<br>Fax +358 3 2452 360 | <a href="http://www.tamk.fi/studentexchange">http://www.tamk.fi/studentexchange</a>                     |
| HU BUDAPES16 | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a><br>Phone: +36 1 6665051                     | <a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a> |

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution  | Name, function                   | Date       | Signature   |
|--------------|----------------------------------|------------|---|
| SF TAMPERE06 | Mr Markku Lahtinen,<br>President | 17/3/2014  | <br> |
| HU BUDAPES16 | Mrs. Mária Dudás<br>Director     | 12/03/2014 | <br> |

*The Bilateral Agreements in Óbuda University can be signed by the following persons:  
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*

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HU BUDAPES16

