# **Chung-Ang University FACT SHEET**

UNIVERSITY INFORMATION									
Name of University	e of University Chung-Ang University								
Available Colleges for International Exchange Program  Humanities, Social Sciences, Education, Natural Sciences, Biotechnology  Engineering, ICT Engineering, Software, Business & Economics, Art, Sport Sciences  Art & Technology									
University Website	https://neweng.cau.ac.kr/index.do (CAU) https://oia.cau.ac.kr/main.php (Office of International Affairs)								
Campus Location	Seoul, Anseong								
Campus Map	https://neweng.cau.ac.kr/cms/FR_CON/index.do?MENU_ID=270								
Course Information	More than 900 courses click here								
Course Syllabus  http://cautis.cau.ac.kr/TIS/websquare/websquare.html?w2xPath=%2FTIS%  Fusk%2FsUskSif005_eng.xml  *Please note this is only to be used as a reference. The final official syllabula available approximately 1 month before the beginning of lectures.									
Partner Universities	artner Universities Over 650 global partners as of September 2023								

#### **ACADEMIC INFORMATION**

Academic	* Pleas	se note that the calendar i	s subject to	change. All changes wil <mark>l</mark> be notified befor <mark>e</mark> hand.
Calendar		Evolungo Tormo	Spring	March ~ June (16 weeks)
	4	Exchange Terms	Fall	September ~ December (16 weeks)
		Course Registration Periods	Spring	Mid-Late January (1st), Mid-Late February (2nd),
	A		opg	The first week of March (3 <sup>rd</sup> )
	1		Fall	Mid-Late July (1st), Mid-Late August (2nd),
			ı alı	The first week of September (3 <sup>rd</sup> )
		Arrival/Dormitory	Spring	Late February
	3	Check-in	Fall	Late August
	-	Mandatory	Spring	Last day of February
		Orientation Grade Release	Fall	Last day of August
			Spring	Late June ~ July
		Grade Release	Fall	Late December ~ January
		Term Breaks	Spring	Late June ~ August
			Fall	Late December ~ February

# College/School Restrictions

The following colleges and schools are restricted to degree-seeking students and therefore are not available for international exchange students.

- School of Medicine
- School of Pharmacy
- School of Nursing
- School of Law
- Graduate School \*All Graduate School Programs are not available except GSIS (Graduate School of International Studies) and MBA. It is restricted to take courses in general graduate programs.

### Language of Instruction

English or Korean (Some courses available in Chinese, French, Japanese, German, etc.)

## Credit and Grading System

	A+	Α	B+	В	C+	C	D+	D	F
Percent (%)	100-95	94-90	89-85	84-80	79-75	74-70	69-65	64-60	Failure
GPA (/4.5)	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0

NOMINATION	I AND APPLICATION PROCESS								
Nomination									
and Application	Semester	Nomination Deadline	Online Application						
Deadlines	2024 Spring (2024 Mar ~ Jun)	October 13th, 2023	October 16 <sup>th</sup> – November 17 <sup>th</sup> , 2023						
	2024 Fall (2024 Sep ~ Dec)	April , 2024 (TBD)							
Before Application	Formal nomination sheet that the partner university (office in charge of International Exchange) receives from Chung-Ang University must be filled out and sent back by email to the Office of International Affairs (OIA) at Chung-Ang University until the nomination deadline. In other words, students must first be nominated by the office in charge of International Exchange at their home universities in order to apply for CAU's exchange program.								
Application	1. Be nomina	ted by home univers	sity's International Exchange Office						
Procedures			t to inbound@cau.ac.kr using the CAU nomination form.						
		ine Application							
			I and the partner university should fill out and submit an						
	online application at		2002/index de						
		c.kr/std/uhs/sUhsExs	cation web page will only be available during the Online						
	Application period.	е ароче опште аррпс	Sation web page will only be available during the Online						
		tion svstem has bee	en designed for Google Chrome, although it should be						
			ident has trouble completing the online application using						
			erent browser such <mark>a</mark> s Microsoft Edge.						
	* <b>Required Additional Documents</b> for our Online Application system (All documents should be								
		lease scan the docu ble-check that the sca	ments and upload the files onto the online application anned file is legible.)						
	1)	NOU-OECD 1	Please ask your home university's International Office send the original copy certified with Apostille or						
	Original Copy		Consul via courier to CAU OIA.						
	of Official		Bring the original copy together with you and submit the						
	Academic Transcript		document to OIA within 2 weeks from the start of the						
	from Home	S	semester.						
	University		ven if the student is studying at OECD countries, if the						
	3333		ity is from Non-OECD, then the student <b>MUST</b> submit						
	2)		ript with one of the above certifications.						
	2) Valid Copy of	All information, including personal information and the code on your passport, should be shown on the scanned page. Also, the expiry date							
	Passport	should cover the whole study period. Invalid passports can lead to visa							
			issuance problems.						
	Original Copy of Financial		Please ask your home university's International Office to send the original copy via courier to CAU.						
	Statement	Notionalities	Bring the original copy together with you when entering Korea and submit the document to OIA within 2 weeks from the start of the semester.						

	**IMPORTANT: Official document provided by the bank. Other documents such as screenshot of the bank account are not acceptable.  We recommend that your financial statement clearly states the USD equivalent of your bank balance.
	a. Financial statement issued within 30 days from the date of
	application. b. For exchange students, more than 12,000 USD in balance for one
	year / 6,000 USD in balance for one semester) c. For fee-paying students, more than 20,000 USD in balance for one year / 10,000 USD in balance for one semester
	* The required amount is subject to change according to the actual living cost every year.
	* If the financial statement is not under your name, you must attach a letter from the bank account holder, together with the document. Please make sure the letter includes name and relationship with the student
	and states that he/she will be financially responsible for the student's expenses during the study period here at CAU.
	4) Digital With the following specifications (upload through online application)
	Passport-size Photo (Image File)  b. Color photograph of face, front view, on white background, taken within the past six months
	This will be used for the student iD card
	* The Certificate of Admission will not be issued in the absence of any of the above documents.
	<ol> <li>Receive a Certificate of Admission and Business Registration certificate from CAU</li> <li>Use the documents that you received to obtain a D-2 visa</li> </ol>
Acceptance	After being accepted by CAU, students are responsible for obtaining their own visas.
and Visa	Students must contact and visit the Korean embassy/consulate/KVAC in their home countries in
Procedures	order to apply for visa. Please keep in mind that students will need to prepare the necessary documents – visa application form, passport, etc. – for themselves beforehand.
	* For students from the following 26 countries, you may be requested to prepare additional
	documents regarding your financial situation: Bangladesh, Cameroon, China, Egypt, Ethiopia, Ghana, Guinea, Kazakhstan, Kyrgyzstan, India, Indonesia, Iran, Mali, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uganda, Uzbekistan, Vietnam
About Student	1. All students should arrive in Korea with a valid Student Visa (D-2). Students must obtain their
Visa (D-2)	Student Visa (D-2) at least a week before the semester begins. Without a proper Student Visa (D-2), students cannot study at CAU.
	2. Please do <b>NOT</b> use your Student Visa (D-2) to travel to Korea before the semester starts and
	go back to your home country (or to a third country), since the Student Visa (D-2) is for a single
	entry. Your Student Visa will be installed automatically once you enter and be terminated
	automatically by departing without the RC (Registration Card), which means you have to researt the whole visa process. You are NOT allowed to leave Korea until you receive the RC (Registration
	Card). 3. You should come to CAU using a Student Visa, not a Tourist Visa. You cannot change the Tourist
	Visa to a Student Visa (D-2) in Korea.
	4. After arrival, students must create an RC (Registration Card). The RC is mandatory for all exchange students, which acts as a legal permit, allowing students to live in Korea for their entire
	study period, and freely exit and re-enter the country. Students should make an online reservation
	before visiting Immigration and reservation is available from the next day of their arrival. CAU
	offers an option to apply for the RC as a group so the students do not have to make an appointment and visit Immigration. It takes about 4 – 10 weeks to receive the RC.
	5. Students should leave Korea within 30 days of the semester-end date, regardless of the
	expiration date of RC.
	*The RC may be valid for an extra 1 or 2 months after the semester ends, however, since the OIA terminates the Student Visa (D-2) on the last day of each semester, those students who are not
	proceeding to the second exchange semester <b>SHOULD</b> depart within 30 days from the last day
	of the semester.
Arrival Date	Arrival dates may be subject to change. Students who arrive earlier than the official move-in date of the on-campus dormitory will need to
	arrange their own accommodations until they can move in. We will inform the student of the exact
	move-in dates after the student is accepted, via notices and emails.

Dormitory								
Application	Application P	eriod	Spring	End of December				
			Fall	TBD				
	*The date is subject to c	hange						
	All students who wish	to live	in the dorn	mitory should apply through the online application pag				
	We will send a link for	the dor	mitory app	lication to all students when the dates are fixed.				
				lake sure that you do not miss the application peri				
	If a student wants to a three weeks before the cancels their dormitor dormitory fee (dependent ATB (tuberculosis) Teethe dormitory is also the test, and test resprovided). The test cancels the test cancels are the test of the test cancels are the test of the	cancel the beging application of the begin in the stress of the stress of the stress of the stress of the begin in the begin in the stress of the begin in	ne applicated in application after the dormito the tin English d. The test English direction application applicati	, taken within 2 weeks before a student's move-in date should include your name, hospital/clinic name, date this is not possible, an English translation should the form of a skin test, blood test, or X-ray. Please bri				
	the original test result							
Off-Campus Housing	themselves before co	ming to	Korea. It	, they are required to find and obtain accommodati is the sole responsibility of the student to communical provide some off-campus housing information as belo				
	Company Name			Link				
	Ziptoss (집토스)		://ziptoss.co					
	Nestpick (네스트픽)			m/zh (Chinese) tpick.com/seoul/ (English)				
	,			ies, and we do not guar <mark>a</mark> ntee anything about those residenc				
	* To find more information about off-campus housing check out this blog post <a href="https://cauexchange.blog/2019/03/29/off-campus-living-101-tips/">https://cauexchange.blog/2019/03/29/off-campus-living-101-tips/</a>							
Tuition and				n in full to CAU by the announced tuition payment perio				
Dormitory	The dormitory fee mu	st be pa	aid in full d	uring the announced dorm payment period for exchan				
Payment	students. The exact period will be released later and students will be informed by email.							
	Students should contact their home bank and make arrangements in advance for transfers o withdraw the necessary amount needed to complete their payment on time. Late payments are							
	unacceptable. Also,	the dorr	n office wil	I not accept the overseas payment so please make su				
				ount to pay for the dorm in advance. Only domes				
	transaction is acceptable for the dorm fee and OIA will give information on how to make a domestic transaction together with the payment period via email.							
Courses				ourses offered in English (from Spring 2023 to Fall 202				
Offered in	More than 900 course	s <u>click</u> h	nere					
English				reference. The final official list of courses will be availal				
	beginning of lectures.	urse reg	Jistration s	ystem (portal system) approximately 1 month before t				
Course		urses fr	om differer	nt departments and colleges with certain restrictions. T				
Registration	following are the restrictions students should be aware of regarding course enrollment:							
Restrictions	1. During the first course registration period, all other majors <b>CANNOT</b> enroll in <b>Business courses and Art courses</b> . Business majors can enroll in courses from all majors, except Ar							
	courses. This is due to the high competition in the Business department.							
	2. Only Art majors car	enroll i	in Art cours	es during all three course registration periods.				
	3. Exchange students who would like to take courses in the School of Architecture and Building Science (College of Engineering): 1) Should be majoring in the similar major in their home							
				prerequisite courses if required by CAU 3) Their ho				
				ecture / Architectural Engineering.				
				ou will be notified by email before the semester starts.				
National Health Insurance				ry, all international students are subject to a mandate				
Service	subscription to the National Health Insurance Service (NHIS), which is operated by the Korear government. This means that students will be automatically subscribed to the NHIS, even if they							
	do not apply. The NH	IS will b	e active or	nce your registration number is issued. Also, a bill will				
				after their Registration Card is made. This address wo				
				neir Registration Card.				
		III nave	the came	Debellie as Koleau Cilizens, incliniuu veniai auv vuer				
				benefits as Korean citizens, including dental and orier c. There will be restrictions on health insurance benef				

study period at CAU.

Since the fee is relatively high (approximately 70 USD per month), students can choose to obtain other private insurance plans in their home country before coming to Korea. However, this would mean they would be deliberately choosing to ignore Korea's national policy, and they will face the disadvantages mentioned above.

For all inquiries, students should visit the NHIS website, or contact the NHIS Customer Service (1577-1000, dial 7 for information in foreign languages) or NHIS Foreign Language Consultation (033-811-2000) after arriving in Korea.

\*All exchange/visiting students are responsible for National Health Insurance Service payment for themselves. The OIA will not financially support any student in case of accidents or injuries.

# **Chung-Ang University USEFUL Information**

	* Staff at	t Office of International Affairs, Chung-Ang University					
	Prof.	Suhan WOO	Dean of International Affairs				
	Mr.	J. B. SHIN	Director				
	Mr.	Ainsworth LEE	Coordinator, International Admission for Graduate School				
	Mr.	Hyun-Jun KIM	Coordinator, International Students Program				
	Mr.	Yong-hwa JANG	Coordinator, International Admission for Undergraduate Program				
	Ms.	Dong Young LEE	Coordinator for Inbound & Outbound Exchange Program / MOU & Partnership(Africa, Europe, Mainland China, Hong Kong, Macau, Taiwan)				
	Ms.	Jain RHEE	Coordinator for Planning & General Affairs				
	Ms.	Kyoungbin LEE	Coordinator for Outbound Exchange Program / MOU & Partnership(North & South America, Oceania, Asia)				
	Ms.	Seoyoung KIM	Coordinator for Inbound Exchange Program/ MOU & Partnership(Africa, Europe, Mainland China, Hong Kong, Macau, Taiwan)				
	Mr.	Sunho LEE	Coordinator, International Admission for Graduate School				
	Ms.	So-yeon Noh	Assistant Coordinator for International Students Admission				
1	Ms.	Seo Jin Choe	Assistant Coordinator for International Students Program				
	Ms.	Cai-Zuan Wang	Assistant Coordinator for International Students Program				
	Ms.	Hyunjung Bae	Assistant Coordinator for International Students Program (Anseong Campus)				
	Ms.	Hyo-eun Kim	Assistant Coordinator for Outbound Exchange Program				
	Ms.	Gina (Ye Jin) Yang	Assistant Coordinator for Inbound Exchange Program				
	Ms.	Liana Khimich/Sarah Zuk	Student Advisor for Inbound Exchange Program				
	Ms.	Yun Hee Chung	Assistant Coordinator for Graduate International Students Admission				

## Contact person

Address: Office of International Affairs (Bldg.#310, Room#210), CHUNG-ANG UNIVERSITY, 84 Heukseok-ro, Dongjak-gu, Seoul, Republic of Korea (Postal Code: 06974)

Phone: +82-2-820-6572/6742/6273

Fax: +82-2-813-8069

Email: <a href="mailto:inbound@cau.ac.kr">inbound@cau.ac.kr</a> (Inbound Exchange Student Matters)

<a href="mailto:outbound">outbound@cau.ac.kr</a> (Outbound Exchange Student Matters)

<a href="mailto:international@cau.ac.kr">international@cau.ac.kr</a> (Partnership, protocol and general matters)

#### Number of Exchange Student(s) to CAU

Approximately 500 per semester

O alla ma a	We accept exchange student(s) at the undergraduate level, and to GSIS (Graduate School of International										
Colleges	Studies) & MBA for the graduate level.										
available for	GSIS is only available to graduate-level exchange students studying the following subjects at their home										
International	university; business, e										
exchange	•	_			-	udents studying the following subj	ects at their nome				
students	university; business administration, and economics.										
Duration of	*Graduate classes other than GSIS and MBA are NOT allowed to exchange students  One 'OR' two semesters										
exchange	Minimum 2.0 / 4.5 for the whole semester										
	- G.P.A. Conversion Ta		le sem	ester							
G.P.A.	Scale	10	4.5	4.3	4.0	100 (percentage)					
Requirements	Minimum score	4.4	2.0	1.8	1.5	75					
•	* The table follows the		•								
		not have	strict (	G.P.A. red	quiremen	ts. Students nominated by their ho	me universities will				
	be deemed qualified.										
		_		•	•	n or Korean is recommended, espe	ecially for graduate				
Language					•	ourses in either English or Korean.	) CDT 040) IFLTC				
Language	5.5, TEPS 550.	raduate	excna	nge stude	enis: Equ	uivalent to TOEFL(IBT 80 PBT 550	) CB1 210), IEL15				
Requirements		under	ıradılat	e and e	enecially	graduate students may face rest	rictions with taking				
	courses taught in Kore	_				-	notions with taking				
	50 minutes or 75 minu		Justi bi	onciency	riigriiy re	commended.					
Length of One			or 75 m	in x 2 cla	ecac nar	week for three (3) credit courses					
Class	50 min × 2 classes pe				-	week for timee (3) credit courses					
				, ,							
			-			lent within the <mark>f</mark> ollowing limit:					
	- 3-19 credits per ser			_	-						
			-			their maximum and minimum limit	•				
Minimum and	consult and gain permission on the required course load from their home university's coordinator.										
Maximum	- 3-9 credits per semester (Graduate)										
	Graduate level students are <b>NOT</b> allowed to take any undergraduate-level courses.										
Credits	* Students should confirm the minimum course load they are required to take with their home university.										
	* If needed, Graduate students can register more thna 9 credits during the 1st course registration.										
	W Disease make it is with the house university's decision on the community of CALL and I'll to FOTO										
	Please note it is with the home university's decision on the conversion ratio of CAU credits to ECTS.										
	Seoul Campus: 16 Kg	orean co	ourses	of 3 differ	ent level	s are available.					
	Da Vinci (Anseong) Campus: 1-2 Korean courses of 1 level are available.										
Intensive Korean	Both campuses provide an ideal setting for those who want to study the Korean language and culture together										
Courses	with other academic courses. Courses are divided into 2 time slots (9:00 ~ 13:00 and 13:00~17:00). The time										
(Fee-paying	slot will be decided according to the level of the student.										
program)	International exchange students can take these courses for a 25% discounted fee. Since it is not a regular										
	course, it does not bea										
	* Students should con	tact CA	J's <u>Ins</u>	titute of L	<u>anguage</u>	Education for details					
	Housing(Dorm) \$1,300	0									
Estimated Cast	Meals \$700										
Estimated Cost	Transportation \$600										
of Living	Books and Supplies \$200										
Per Semester	Personal Expenses \$1										
	Total \$4,300										
CAU Global	The Office of International Affairs organizes a 'GLAM' buddy program (staffed by Korean student voluntee										
Ambassador	to help international st		_			,	,				
	•					s will be contacted via email.					
Scholarship					•	vely participate in particular activitie	es or online classes				
•	of the exchange progr	-	-		-						
Dames!4ava Fa	- Seoul Campus: \$1,300 USD for one semester (estimated rate)										
Dormitory Fee					•	mester (estimated rate)					
		-1	,			- /					

Academic **Transcript** 

Date of Issue for Physical copies of students' transcripts will be sent via courier to the International Office at the students' home universities. For Spring semester students, their transcripts will arrive at their home university in July ~ August. For Fall semester students, their transcripts will arrive at their home university in January ~ February.

Visit our Instagram cau glam or contact us via email for more information!

