



1.

Didactics of Teaching Business English or foreign languages for specific purposes

Audience:

university or secondary school teachers, private sector (language schools) teachers and trainers. In-service teachers, pre-service teachers; experienced, beginners.

The course provides an introduction to the design of language courses for specific purposes. The focus on Business English allows the participant to acquire practical skills in course design, teaching and learning integrated language skills, strategies and methodologies necessary for the development of effective business communication. The latest trends in interculturality of international business are covered. The course builds on the interaction and exchange of the participants' experience, but the beginners will also benefit from the interactive approach to this training.

2.

Intercultural Relations and Communication for University Staff/Teachers

Audience:

university staff (coordinators, deanery) and lecturers who want to improve their intercultural understanding and communication skills in order to implement and raise the effectiveness of internationalization processes that are implemented within the present European educational projects.

The aim of the course is to raise cultural awareness and intercultural skills of the participants. Participants will gain insights into culture and cultural phenomena that influence communication and behaviour so as to be able to function effectively in an international educational environment. Interactive training methodology will introduce the participants to cultural differences, diversity in educational contexts and lead them to solve intercultural encounters from a new perspective. Erasmus staff and Erasmus mobility teachers (present and future) are invited to join the training.

3.

English for school and university administration – workshop

Audience:

The training aims to improve English communication skills of workers employed at university administration or other educational institutions, as well as Erasmus coordinators and students' office members, working on an internationalization processes.

The classes are of a workshop nature - they are aimed at skills we need when dealing with international exchange of pupils / students/ and are focused on a faculty and administration everyday work.

4.

Digital Skills and Teaching Effectiveness - PowerPoint and Prezi for Educators

Audience:

teachers/lecturers who want to improve their IT skills and integrate them with effective teaching. We want to give educators an opportunity to improve their digital skills, but also to integrate these skills with the principles of effective teaching.

We invite educators who have not had the opportunity to get to know PowerPoint and Prezi better or want to improve their skills. In the first part, we will teach how to create good presentations in PP and Prezi. In the second part, we will show how to integrate IT techniques with effective teaching.

5.

Techniques supporting teaching and learning - workshop for educators

Audience:

- teachers/lecturers. The course provides an introduction to a different view of the teaching and learning process. We focus on the functioning of memory, stereotypes about remembering, and methods of better teaching and learning. The training is aimed at all educators who want to refresh their approach to work and discover new methods of teaching and learning. There will be group classes using the method of discussion, brainstorming, experiment and job shadowing.

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Every training meets the requirements of the Erasmus Plus program - we offer 5 days and 40 hours of classes.

Fee - 350 euro (5 days, 40 hours of classes). We do not cover the cost of accommodation and meals. Payment method - PayPal or bank transfer.

Fee deadline - one month before the training starts;

in exceptional circumstances, we agree to a later payment.

We provide the payment data in response to your e-mail.

We issue appropriate bills and invoices, as well as certificates of participation.

The exact address of the training location – if not given now - will be known 3 weeks before it starts at least.

For a group of at least 5 people, individual dates and different places of training are possible

If you need details – check **the calendar** or write to jo.hinker@gmail.com

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