



ST. CYRIL AND ST. METHODIUS  
UNIVERSITY OF VELIKO TURNOVO  
BULGARIA



ÓBUDA UNIVERSITY  
HUNGARY



## Erasmus+ Programme

### Key Action 1

– Mobility for learners and staff –  
Higher Education Student and Staff Mobility  
Inter-institutional<sup>1</sup> agreement  
2014/15 -2020/21  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
St Cyril and St Methodius University of Veliko Tarnovo	BG VELIKO01	European Integration and Mobility Office, 2, T. Turnovski str., 5003 VelikoTarnovo, Bulgaria tel. +359 62 618 268, tel. +359 62 618 310 Fax: +359 62 658505 BA responsible: <a href="mailto:ep@uni-vt.bg">ep@uni-vt.bg</a> , <a href="mailto:silviya.vtu@gmail.com">silviya.vtu@gmail.com</a> Incoming: <a href="mailto:incoming@uni-vt.bg">incoming@uni-vt.bg</a> Outgoing: <a href="mailto:erasmus@uni-vt.bg">erasmus@uni-vt.bg</a> Teacher mobility: <a href="mailto:tm@uni-vt.bg">tm@uni-vt.bg</a> <b>Departmental coordinator:</b> <b>Prof. Dr. Tihomir Trifonov</b> <b>Tel: +359887618555</b> <a href="mailto:tihomirtrifonov55@gmail.com">tihomirtrifonov55@gmail.com</a>	<a href="http://www.uni-vt.bg/1/">http://www.uni-vt.bg/1/</a> <a href="http://www.uni-vt.bg/2/?page=1205">http://www.uni-vt.bg/2/?page=1205</a>
Obuda University	HU BUDAPES16	<b>Institutional coordinator :</b> Mrs. Mária Dudás, Director Centre for International Mobility <a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a> Tel: +36 1 666 5050 <b>Academic contact:</b> Alba Regia Technical Faculty	<a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a>  <a href="http://amk.uni-obuda.hu/?lang=2">http://amk.uni-obuda.hu/?lang=2</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Mrs Márta Seebauer Budai út 45. H-8002 Székesfehérvár Hungary Phone: +36-22-510832 Fax: +36-22-312337 <a href="mailto:seebauer.marta@amk.uni-obuda.hu">seebauer.marta@amk.uni-obuda.hu</a>	
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### B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships*
HU BUDAPES16	BG VELIKO01	11.3/481	Informatics /Computer Science	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> cycle	4 stud/10 months	--
BG VELIKO01	HU BUDAPES16	11.3/481	Informatics /Computer Science	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> cycle	4 stud/10 months	--

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU BUDAPES16	BG VELIKO01	11.3/481	Informatics/Computer Science	10 days (2 persons x 5 days)	
			Administrative		5 days (1 persons x 5 days)
BG VELIKO01	HU BUDAPES16	11.3/481	Informatics/Computer Science	10 days (2 persons x 5 days)	
			Administrative		5 days (1 persons x 5 days)

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per educationfield (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES16	11.3	Hungarian	English	B2 English	C1 English
BG VELIKO01	11.3	Bulgarian	English	B2 English	C1 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

**HU BUDAPES16:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: [projectoffice@uni-obuda.hu](mailto:projectoffice@uni-obuda.hu)  
Application process: <http://erasmus.uni-obuda.hu/en>

**BG VELIKO01** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [incoming@uni-vt.bg](mailto:incoming@uni-vt.bg)

### E. Calendar

1. Student application deadlines (1) and academic calendar (2):

Receiving institution	Winter term <sup>5</sup> [month]	Summer term <sup>6</sup> [month]
HU BUDAPES16 Application deadlines	15 May	20 November
Academic Year (Courses Period)	Beginning of September – Middle of December	Beginning of February – Middle of May
BG VELIKO 01 Application deadlines	15 July	30 November
Academic Year (Courses Period)	1 October – end of January	Middle of February – End of May

2. The receiving institution will send its decision within four weeks.
3. A Transcript of Records will be issued by the receiving institution no later than four weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Termination of this Agreement or Changes in the data set above can be amended annually, if communicated

<sup>4</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>5</sup>To be adapted in case of a trimester system.

<sup>6</sup>To be adapted in case of a trimester system.

before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems at Veliko Turnovo University

Scale	Grade Description	US Grade	Notes
6.00	Отличен (Excellent)	A	
5.00 - 5.99	Много добър (Very Good)	B+	
4.00 - 4.99	Добър (Good)	B	
3.00 - 3.99	Среден (Sufficient)	C	
2.00 - 2.99	Слаб (Poor)	F	Fail

### 2. Description of the Hungarian grading system:

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

In Hungary the best mark is 5.

Grade	Definition
5	Excellent Outstanding performance with only minor errors
4	Good Generally sound work with a number of notable errors
3	Satisfactory Fair but with significant shortcomings
2	Sufficient Performance meets the minimum criteria
1	Fail Considerable further work is required

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VELIKO 01	<a href="mailto:incoming@uni-vt.bg">incoming@uni-vt.bg</a>	<a href="http://www.uni-vt.bg/2/?page=1205">http://www.uni-vt.bg/2/?page=1205</a>
HU BUDAPES16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	For Visa: <a href="http://konzulizsolgalat.kormany.hu/en">http://konzulizsolgalat.kormany.hu/en</a> For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a>



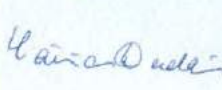

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VELIKO 01	<a href="mailto:incoming@uni-vt.bg">incoming@uni-vt.bg</a>	<a href="http://www.uni-vt.bg/2/?page=1205">http://www.uni-vt.bg/2/?page=1205</a>
HU BUDAPES16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	<a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
BG VELIKO 01	Prof. Plamen LEGKOSTUP, Dr.Habil, Rector		 
HU BUDAPES16	Mária Dudás Director Centre for International Mobility	21/04/2015	 

<sup>7</sup>Scanned signatures are accepted