



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Hanze University of Applied Sciences, Groningen, the Netherlands P.O. Box 30030 9700 RM Groningen The Netherlands	NL GRONING 03	Dr. P.E. (Els) van der Werf; Institutional Coordinator Erasmus + p.e.van.der.werf@pl.hanze.nl Agreement contact: erasmusagreements@org.hanze.nl Ms. Emma Doesburg +31-50-5957551 e.c.doesburg@pl.hanze.nl	www.hanze.nl/home/international www.hanzegroningen.eu
Óbuda University	HU BUDAPES16	Institutional coordinator : Mrs. Mária Dudás, Director Centre for International Mobility dudas.maria@rh.uni-obuda.hu Tel: +36 1 666 5050	http://erasmus.uni-obuda.hu/

B. Mobility numbers¹ per academic year

This inter-institutional agreement is valid for the period 2014-2021 (see under E 4, for Termination of the Agreement).

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Amendments may be proposed and confirmed by email through the institutional coordinator of the 'Erasmus plus' programme.

Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies <i>[total number of months of the study periods or average duration]</i>	Student Mobility for Traineeships <i>[only if supervision of the traineeship is done by the partner]</i>
NL GRONING 03	HU BUDAPES16	521/522	Mechanical Engineering, Electrical Engineering	1 st	2 students/10 months (sum)	
HU BUDAPES16	NL GRONING 03	521/522	Mechanical Engineering, Electrical Engineering	1 st	3students/30 months (sum)	

Teaching Staff

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration]</i>	Staff Mobility for Training
NL GRONING 03	HU BUDAPES16	521/522	Mechanical Engineering, Electrical Engineering	1 TS for 5 h/w	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

HU BUDAPES16	NL GRONING 03	521/522	Mechanical Engineering, Electrical Engineering	1 TS for 5 h/w	
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
NL GRONING03	All subject areas	English	Dutch	English: Exchange students are not required to submit proof of their proficiency in English. Partner institutions are expected to select students who meet the requirements for fee-paying Bachelor students: TOEFL 550 or IELTS 6.0. Dutch: Minimum recommended level: NT2-II	English: Minimum recommended CEFR level: B2-C1.
HU BUDAPES16	All subject areas	Hungarian	English	B2	B2 - C1

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

For Hanze University of Applied Sciences, Groningen:

Exchange students are only accepted on the basis of a nomination by the home institution.

Exchange students are required to complete the online application procedure:

http://www.hanze.nl/home/International/Admissions/Application+Procedure/How+to+apply/Application-exchange-students.htm?wbc_purpose=Basic

Study programmes that are open to exchange students may have additional requirements. See programme specific information at:

http://www.hanze.nl/home/International/Programmes/exchange-programmes/exch-prog.htm?wbc_purpose=Basic

Hanze UAS has the appropriate infrastructure for students and staff with disabilities. However, it is important to note that Hanze UAS is informed well in advance of the special needs of the exchange student or staff member.

For HU BUDAPES16:

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: projectoffice@uni-obuda.hu

Exchange students are required to complete the online application procedure:

<http://erasmus.uni-obuda.hu/en/forms>

For subjects in English: <http://erasmus.uni-obuda.hu/en/subject-list>

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
NL GRONING03	1 June	1 November
HU BUDAPES16	15 May	20 November

2. The receiving institution will send its decision within 3 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

For information on the grading system used at Hanze UAS see: Hanze UAS: <http://www.hanze.nl/home/International/About+Groningen/About+the+Netherlands/Higher+education+in+the+Netherlands/dutch-grading-system.htm>

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL GRONING03	International Student Office	http://www.hanze.nl/home/International/Practical+matters/Immigration/
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://www.bmbah.hu/a_bah_ismertetes.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL GRONING03	International Student Office	http://www.hanze.nl/home/International/Practical+matters/Health+care+and+Insurance/
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL GRONING03	International Student Office	http://www.hanze.nl/home/International/Practical+matters/Housing/
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
NL GRONING03	On behalf of the Executive Board of Hanze UAS: Dr. P.E. (Els) van der Werf, Institutional Coordinator Erasmus +	7.1.14	
HU BUDAPES16	29. November 2013		

The Bilateral Agreements in Óbuda University can be signed by the following persons: Rector, Vice-rectors, Deans, Director of the Centre for International Mobility

³ Scanned signatures are accepted