



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Instituto Superior de Educação e Ciências (ISEC)	P LISBOA104	José Reis Jorge, Ph.D. Institutional Coordinator – International Relations Office reisjorge@isec.universitas.pt +351-217541310	http://www.isec.universitas.pt/index.php/pt/ligacoes-acomunidade2/gabinete-derelacoes-internacionais-2
Obuda University Faculty of Light Industry and Environmental Engineering	HU BUDAPES 16	<p><u>Institutional coordinator</u></p> <p>Mrs. Mária Dudás Director of Centre for International Mobility Tavaszmező st. 17, H-1084 Budapest dudas.maria@rh.uni-obuda.hu Tel: +36 1 666 5050</p>	<p><u>Academic Contact:</u></p> <p>Dr. Lívia Kokas Palicska Faculty Erasmus coordinator Doberdó st 6. H-1034 Budapest kokas.livia@rkk.uni-obuda.hu Tel : +36 1 666 5939 or 5937</p> <p>http://erasmus.uni-obuda.hu/en/</p>

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods*]	Student Mobility for Traineeships *
P LISBOA104	HU BUDAPES16	021	Graphic Design	1st	2/18 months	
			Illustration	2nd	2/18 months	
			Graphic Production	1 st and 2 nd	2/18 months	
HU BUDAPES16	P LISBOA104	021	Graphic Design	1st	2/18 months	1/6 month
			Illustration	2nd	2/18 months	
			Graphic Production	1 st and 2 nd	2/18 months	

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or	Staff Mobility for Training *

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

				<i>average duration*]</i>	
P LISBOA104	HU BUDAPES16	021	Graphic Design; Graphic Production; Illustration	2	
HU BUDAPES16	P LISBOA104	021	Graphic Design; Graphic Production; Illustration	2	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA 104		Portuguese	English	B1	B2
HU BUDAPES16		Hungarian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

ISEC is based in an ancient building, the architecture of which has not yet been adapted to welcome university population with physical disabilities.

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: projectoffice@uni-obuda.hu

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA104	30th June	31st October
HU BUDAPES16	15 May	20 November

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2016. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Instituto Superior de Educacao e Ciencias uses the following grading system:

Each course unit is given a grade on a scale from 0 to 20 points. A minimum grade of 10 points out of 20 is required to pass each course unit and for the awarding of the diploma. The overall classification is expressed according to the following numerical and corresponding qualitative scales:

0 - 9: Reprovado (Fail); 10 - 13: Suficiente (Pass); 14 - 15: Bom (Notable); 16 - 17: Muito Bom (Very Good); 18 - 20: Excelente (Excellent)

Obuda University

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA 104	malagoa@isec.universitas.pt +351217541310	http://www.euraxess.pt/incoming/visas.phtml.en
HU BUDAPEST 16	projectoffice@uni-obuda.hu , +36-1 6665051	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA 104	malagoa@isec.universitas.pt +351217541310	http://ec.europa.eu/social/main.jsp?catId=559
HU BUDAPEST 16	projectoffice@uni-obuda.hu , +36-1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf

4. Housing


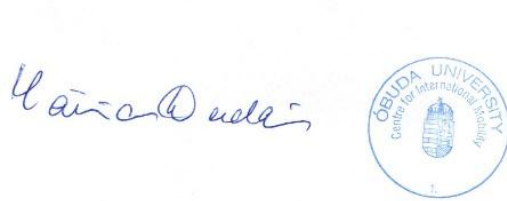
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA104	malagoa@isec.universitas.pt +351217541310	http://www.esnlisboa.org/content/esn-lisboahousing
HU BUDAPES 16	projectoffice@uni-obuda.hu , +36-1 6665051	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
P LISBOA 104	Prof. Doutora Maria Cristina Ventura President of ISEC	Eebruary 14, 2014	
HU BUDAPES16	Mária DUDÁS Director of Centre for International Mobility,	March 18, 2014	

³Scanned signatures are accepted

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