



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Óbuda University	HU BUDAPES16	<i>Erasmus Institutional Coordinator:</i> Mária DUDÁS H-1084 Budapest, Tavaszmező u. 17 Tel: +36 1 666 5050 Fax: +36 1 666 5052 ✉: dudas.maria@rh.uni-obuda.hu	http://www.uni-obuda.hu/ http://erasmus.uni-obuda.hu/en/obuda-university
		<i>Departmental Coordinator :</i> Dr Kokasné Palicska, Livia H-1034 Budapest, Doberdó u. 6. Tel: +36 1 666 5939 Fax: +36 1 666 5937 ✉: kokas.livia@rkk.uni-obuda.hu	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

"Gheorghe Asachi" Technical University of Iasi	RO IASI05	<p><i>Erasmus Institutional Coordinator:</i> Prof. Sabina SĂRULEANU, Office for International Relations and University Image 67 prof.dr.doc. D.Mangeron street, 700050 IASI, Romania, Phone/Fax: + 40 232 278628, E-mail: sabinas@staff.tuiasi.ro, international@tuiasi.ro</p>	http://www.tuiasi.ro/
		<p><i>Contact person:</i> Lecturer Dr.Eng. Manuela AVADANEI</p> <p>Faculty of Textile-Leather and Industrial Management 29 prof.dr.doc. D.Mangeron street, 700050 IASI, Romania, Tel.: + 40 232 278683/ 1194 Fax: + 40 232 271311 Email: mavad@tex.tuiasi.ro</p> <p><i>Contact person:</i> Lecturer Dr.Eng. Liliana LAZAR <i>Departmental Coordinator</i></p> <p>Faculty of Chemical Engineering and Environmental Protection 73 prof.dr.doc. D.Mangeron street, 700050 IASI, Romania, Tel.: + 40 232 278683 / 2255 Fax: + 40 232 271311 Email: lllazar@ch.tuiasi.ro</p>	<p>http://www.tex.tuiasi.ro</p> <p>http://www.ch.tuiasi.ro/</p>

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
HU BUDAPES16	RO IASI05	0723	Textile (Clothing Footwear, Leather)	1, 2	1 X 6	6 month
		0712	Environmental protection technology	1, 2	1 X 6 months	6 month
RO IASI05	HU BUDAPES16	0723	Textile (Clothing Footwear, Leather)	1, 2	2 X 5 months	10 month
		0413	Management and administration	1, 2	2 X 5 months	10 month

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		0711	Chemical Engineering and Processes	1, 2	2 X 5 months	10 month
		0712	Environmental protection technology	1, 2	2 X 5 months	10 month

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU BUDAPES16	RO IASI05	0723	Textile (Clothing Footwear, Leather)	1 x 1 weeks	1 x 1 weeks
		0712	Environmental protection technology	1 x 1 weeks	1 x 1 weeks
RO IASI05	HU BUDAPES16	0723	Textile (Clothing Footwear, Leather)	1 x 2 weeks	1 x 4 weeks
		0413	Management and administration	1 x 2 weeks	1 x 4 weeks
		0711	Chemical Engineering and Processes	1 x 2 weeks	1 x 4 weeks
		0712	Environmental protection technology	1 x 2 weeks	1 x 4 weeks
		0415	Secretarial and office work	--	2 x 1 weeks

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies	Staff Mobility for Teaching
HU BUDAPES16	Textile (Clothing Footwear, Leather)	Hungarian	English	B2 English	B2 English
	Environmental protection technology				
RO IASI05	Textile (Clothing Footwear, Leather) Management and administration	Romanian	English	B1 (no certification required)	B2 English/ Romanian (no certification required)

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	Chemical Engineering and Processes Environmental protection technology	Romanian	English	B1 (no certification required)	B2 English/Romanian (no certification required)
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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

RO IASI05

<http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU BUDAPES16	15th May (applications and nominations deadline)	20th November (applications and nominations deadline)
RO IASI05	31th August (applications and nominations deadline)	15th December (applications and nominations deadline)

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 5 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

RO IASI05

1. TUASI sends a formal acceptance letter.
2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at TUIASI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure:

<http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus>

F. Information

1. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades according

to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

Description of the Hungarian grading system:

In Hungary the best mark is 5.

5= EXCELLENT - outstanding performance with only minor errors

4= GOOD - generally sound work with a number of notable errors

3= SATISFACTORY - fair but with significant shortcomings

2= SUFFICIENT - performance meets the minimum criteria

1= FAIL - considerable further work is required

RO IASI05

Description of grading system

ECTS grade	Local grade	Description of the local grade
A	10	Very good
B	9	Better than good
C	8	Good
D	7, 6	Better than satisfactory
E	5	Satisfactory
FX/F	4 and below	Unsatisfactory (Fail)

In our university 1 full academic year = 60 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	✉: projectoffice@uni-obuda.hu Phone: +36 1 6665051	For Visa: http://konzuliszolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en
RO IASI05	Office for International Relations international@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/proectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	✉: projectoffice@uni-obuda.hu Phone: +36 1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf
RO IASI05	Office for International Relations international@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/proiectorate/relatii-internationale-si-imagine-universitara/internationalizare/progrumul-life-long-learning-erasmus





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	✉: projectoffice@uni-obuda.hu Phone: +36 1 6665051	http://erasmus.uni-obuda.hu/en/accommodation www.dss.tuiasi.ro
RO IASI05	Office for International Relations international@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/proiectorate/relatii-internationale-si-imagine-universitara

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
HU BUDAPES16	Mária DUDÁS Director of Centre for International Mobility, (On behalf of Mr. Patkó István, Dean)	14/03/2014	 
RO IASI05	Prof. Ion GIURMA RECTOR	18/03/2014	 

The Bilateral Agreements in Óbuda University can be signed by the following persons:
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility

⁸ Scanned signatures are accepted