



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution<br>(and department, where relevant) | Erasmus code     | Contact details <sup>3</sup><br>(email, phone)   | Website<br>(eg. of the course catalogue)  |   |
|---|------------------|--|---|---|
| Obuda University  | HU<br>BUDAPES16  | <b>Institutional coordinator:</b><br>Mrs. Mária Dudás,<br>Director of<br>Centre for<br>International<br>Mobility<br>Tavaszmező st. 17,<br>H-1084 Budapest<br><a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a><br>Tel: +36 1 666 5050 | <b>Faculty coordinator:</b><br>Dr. Lívía Kokas<br>Palicska<br>Faculty Erasmus<br>coordinator<br>Doberdó st 6.<br>H-1034 Budapest<br><a href="mailto:kokas.livia@rkk.uni-obuda.hu">kokas.livia@rkk.uni-obuda.hu</a><br>Tel : +36 1 666 5939<br>or 5937 | <a href="http://erasmus.uni-obuda.hu/en/subject-list">http://erasmus.uni-obuda.hu/en/subject-list</a> |
| Viamoda Industrial University                               | PL WARSZAW<br>77 | Svitlana Azarova,<br>International Relations Office Coordinator,<br>Viamoda Industrial University<br>ul.Mińska 25, b.8, 03-808 Warsaw, Poland<br><a href="mailto:international@vmi.edu.pl">international@vmi.edu.pl</a><br>Tel:+48 506 561 999                   | <a href="http://www.vmi.edu.pl">www.vmi.edu.pl</a>  |   |

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>*   | Study cycle<br>[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]<br>* | Number of student mobility periods   |
|---|---|-----------------------------------|--|--|--|
|   |   |                                   |  |  | Student Mobility for Studies<br><br>[total number of months of the study periods or average duration*] |
| HU BUDAPES16                                      | PL WARSZAW 77                                     | 0723/0212                         | Textiles, clothes, footwear, leather/<br>Fashion, interior and industrial design | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 2 X 5 months   |
| PL WARSZAW 77                                     | HU BUDAPES16                                      | 0723/0212                         | Textiles, clothes, footwear, leather/<br>Fashion, interior and industrial design | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 2 X 5 months   |

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>*   | Number of staff mobility periods  |                                  |
|---|---|-----------------------------------|--|---|----------------------------------|
|   |   |                                   |  | Staff Mobility for Teaching<br><br>[total number of days of teaching periods or average duration *] | Staff Mobility for Training<br>* |
| HU BUDAPES16                                      | PL WARSZAW 77                                     | 0723/0212                         | Textiles, clothes, footwear, leather/<br>Fashion, interior and | 1 x 5 days  |                                  |

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

|                  |              |           |  |            |  |
|------------------|--------------|-----------|--|------------|--|
|                  |              |           | industrial design  |            |  |
| PL WARSZAW<br>77 | HU BUDAPES16 | 0723/0212 | Textiles,<br>clothes,<br>footwear,<br>leather/<br>Fashion,<br>interior and<br>industrial<br>design | 1 x 5 days |  |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional:<br>Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>5</sup>          |  |
|---|---------------------------|---------------------------|---------------------------|---|--|
|   |                           |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| HU BUDAPES16                            |                           | Hungarian                 | English                   | B2  | B2   |
| PL WARSZAW 77                           |                           | Polish                    | English                   | B1  | B1   |

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month] | Spring term*<br>[month] |
|---|-------------------------|-------------------------|
| HU BUDAPES16                            | 15 May                  | 20 November             |
| PL WARSZAW 77                           | 01 June                 | 1 December              |

2. The receiving institution will send its decision within 5 weeks.

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict*

## **F. Information**

### **1. Grading systems of the institutions**

*It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>6</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.*

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

PL WARSZAW 77: <http://www.vmi.edu.pl/en/international-zone/Course-Catalogue>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| <b>Institution<br/>[Erasmus code]</b> | <b>Contact details<br/>(email, phone)</b>  | <b>Website for information</b>  |
|---------------------------------------|--|---|
| HU BUDAPES16                          | projectoffice@uni-obuda.hu,<br>+36-1 6665051   | <a href="http://www.bmbah.hu/a_bah_ismertetese.php">http://www.bmbah.hu/a_bah_ismertetese.php</a>   |
| PL WARSZAW<br>77                      | <a href="mailto:international@vmi.edu.pl">international@vmi.edu.pl</a><br>Tel: +48 506 561 999 | <a href="http://www.vmi.edu.pl/en/international-zone/visa-and-immigration">http://www.vmi.edu.pl/en/international-zone/visa-and-immigration</a> |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<sup>6</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| HU BUDAPES16                  | projectoffice@uni-obuda.hu,<br>+36-1 6665051   | <a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>   |
| PL WARSZAW<br>77              | <a href="mailto:international@vmi.edu.pl">international@vmi.edu.pl</a><br>Tel: +48 506 561 999 | <a href="http://www.vmi.edu.pl/en/international-zone/health-and-insurance">http://www.vmi.edu.pl/en/international-zone/health-and-insurance</a> |




#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| HU BUDAPES16                  | projectoffice@uni-obuda.hu,<br>+36-1 6665051   | <a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>                           |
| PL WARSZAW<br>77              | <a href="mailto:international@vmi.edu.pl">international@vmi.edu.pl</a><br>Tel: +48 506 561 999 | <a href="http://www.vmi.edu.pl/en/international-zone/accommodation">http://www.vmi.edu.pl/en/international-zone/accommodation</a> |

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function  | Date              | Signature <sup>7</sup>   |
|-------------------------------|---|-------------------|--|
| HU BUDAPES16                  | <b>Mária DUDÁS</b><br>Director of Centre for International Mobility | March 18,<br>2014 |   |
| PL WARSZAW<br>77              | <b>Piotr Stefaniuk, PhD</b><br>Rector                               | March 19,<br>2014 |    |

*The Bilateral Agreements in Óbuda University can be signed by the following persons: Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*

<sup>7</sup> Scanned signatures are accepted